

St. Philip's Vestry is scheduled to meet

Monday, May 20, 2024, 6:00PM

1. Call to Order
2. Roll Call
3. Invocation – Devotion –
4. Adoption of Agenda
5. Approve last month's Vestry Minutes
6. Treasurer's Report – Written Summary & Financial Pages
7. Adoption of Proposed Calendar
8. Junior Warden's Report – Progress Reports – Written Report – Questions?
 - Roof Repair Proposal
9. Senior Warden's Report – Written Report – Questions?
10. Deacon's Report – Written Report – Questions?
11. Rector's Report – Written Report – Questions?
12. Miscellaneous Reports
 - Suggestion Box
 - Comment that Grounds Committee has done excellent work
 - Suggestion that volunteers staff the office when Kim is out of office
 - Concern about decorum of persons attending services
13. Old Business
 - Greeter-Security Personnel
14. New Business
 - Fr. Jim would like to purchase Santa Suit
 - Remove the Rev. Ted Estes from discretionary account, credit card, and safe deposit box due to retirement
15. Action Items
16. Executive Session**

**Executive Session -

- For the purpose of discussing legal action, Human Resource Issues, business negotiations and considerations of competitive bids, and other issues requiring confidential handling of information.
- Attendees limited to Vestry members, Rector, and other individuals required to address the specific discussion or actions.

17. Benediction

Vestry Members

Andrew Campbell, Maria Dermott, Judy Turner

until 12/2024

Calvin Cassady, Chris Smiley

until 12/2025

Kaie Stephenson, Tammy Macy

until 12/2026

PLEASE NOTE: If you are not planning on attending or cannot attend please inform the Senior Warden, Rector, or the parish office.

TABLED

- FACILITIES ISSUES - Accumulated over several years
 - Upstairs Education Hall
 - Upstairs Flooring Estimate
 - Church Facility Items - Need prioritizing and funding
 - North Hall between Vesting Sacristy & Nave wall repair
 - Stains on walls above St. Mary's' Chapel & at rear of Nave
 - Table or Cabinetry for Piscina area in Vesting Sacristy
 - Bell Tower
 - Walls and Ceiling of tower need repair and painting

VESTRY MINUTES

April 15, 2024

Vestry Members:

Attendees: In Person: Kale Stephenson, Andrew Campbell, Judy Turner, Maria Dermott, Tammy Macy

Via Zoom: Chris Smiley

Absent: Calvin Cassady

Others Present: Fr. Ted Estes and Jacquie McConnell

Call to Order/Roll Call: Fr. Estes called the meeting to order and the roll. A sufficient quorum was present to conduct business. Those in attendance are listed above.

Invocation: The Rector Search Prayer served as the Invocation.

Agenda: Andy Campbell moved, and Maria Dermott seconded, adoption of the meeting agenda. Passed unanimously.

Previous Month's Vestry Minutes: Judy Turner moved, and Tammy Macy seconded, approval of the March 18 Vestry Minutes. Approval was passed by majority vote.

Treasurer's Report: March 2024 Notes & Changes Greater than \$1000

Balance Sheet:

1. Account #1110 SMB Checking Account up \$9,099.54 from February.
2. Account #1120 Stifel Investment up \$5,213.31 from February. Account #1130 Stifel Endowment up \$23,468.25. Account #1140 Stifel Bonds up \$946.78.
3. Account #2420 Payroll Taxes Withheld down \$2,742.44. 4th quarter 2023 Missouri payroll withholding payment of \$1,342 was made in March and I made an adjustment of \$742 to lower Missouri withholding liability as the 3rd quarter 2023 Missouri withholding payment was originally not recorded to reduce the liability, but instead was recorded as an expense. Another reason the Payroll Taxes Withheld liability is down from February is due to employees who are paid on a monthly basis not being issued March paychecks. The paychecks were issued in early April.
4. Account #3129 Columbarium 709 down \$2,351.63. The main reason for this change is due to \$3,000 of \$6,437.50 check to 3D Lawn & Landscaping coming out of this account.

Income Statement:

1. Account #4110 Pledge Payments up \$18,095.
2. Account #4115 Unpledged Donations up \$2,017.
3. Account #4130 Easter/Lenten Income up \$2,304.
4. Account #6020 Gas Service down \$1,224.69. Two payments in February is the cause of this decrease.
5. Account #6120 Grounds Maintenance up \$4,063.37. The main reason for this change is due to \$3,437.50 of a \$6,437.50 check to 3D Lawn & Landscaping coming out of this account.
6. Account #6140 Property Insurance down \$2,527.50.
7. Account #6410 Rector Salary down \$5,791.67, March paycheck written on April 4.
8. Account #6420 Rector Housing down \$1,000. This is included on March paycheck written on April 4.
9. Account #6510 Lay Employee Wages down \$1,893.52. This corresponds with earlier note about payroll tax liability being down. Monthly paid employees did not receive March paycheck, as they were paid in early April.
10. Account #5710 Income and Distributions up \$1,630.98 and Account #5720 Change in Securities Value up \$6,969.36.

Judy Turner moved, and Andy Campbell seconded, reception of the Treasurer's Report. Motion passed unanimously, with not abstentions or nay votes.

Calendar:

Additions:

May 5 - Patronal Feast of St. Phillip

May 8 - Meal & Bingo

May 12 - Mother's Day

May 13-17 - Kim Siers Vacation

May 19 - Pentecost Party

May 27 - Office Closed Memorial Day

Chris Smiley moved adoption of the May Calendar and Maria Dermott seconded motion. Motion passed unanimously.

Junior Warden's Report:

- Doors to courtyard - changing handset to prevent people from getting locked out.
- Getting bids to repair defective Nave Light on the Southside of the Nave
- Getting Bids to Repair timer and fixture that lights Epiphany Window
- Getting Bids to Update fixture that lights Resurrection Window
- Request funding for additional Parking Lot signage and post brackets.

Kale Stephenson moved to allocate \$500 for additional Parking Lot Signage and post brackets. Kale Stephenson seconded. Motion passed unanimously.

Senior Warden's Report:

- Recruiting Supply Priests June 9, 16, & July 7
- Submitted a grant to the diocese to cover the cost of HVAC for the offices.

Rector Search Report:

- Judy Turner reports that Search Committee is working well and is on target to publish the St. Philip's Rector Position on May 1, 2024.
- Rector Position Profile will be made public on our website, through our Diocesan Transition Member & his network, and through the Office of Transition Ministry.

Deacon's Report:

- No Report

Rector's Report:

Leadership Saturday on April 6

- Developed Calendar of Events scheduled for June 2024 to January 2025
- Identify Leadership Teams and the goals/activities needed to support good church functioning
- Teams Identified
 - COMMUNICATION
 - WORSHIP / SPIRITUAL LIFE
 - PARISH LIFE / FELLOWSHIP
 - EDUCATION
 - BUILDING & GROUNDS
 - OUTREACH
 - Further work is needed to identify/recruit leaders and members for all teams.
 - Vestry discussed a plan to divide members up for vestry to recruit leaders and team members.

Holy Week / Easter

- Average attendance for the Holy Week days of April 27,28,29 was 24
- Easter Vigil & Easter Day Attendance was 213+

2024 Average Sunday Attendance as of April 14 is 86.

On April 14, Fr. David Wilcox, Diocesan Youth Missioner preached at the 10am service and met with Parents and Youth to answer questions and build relationships for future participation of youth in diocesan events. He will also send links to us regarding curricula and other resources for child and youth education and formation.

I will be on vacation from Thursday, April 18 through Friday April 26.

I have 48 days of opportunity to do essential activities until my final Sunday on June 2, 2024. I am prioritizing the following activities:

- Working with leadership to identify leaders and develop teams.
- Train Ms. Slers to take on specific communication tasks related to group emails & website, as well as other administrative tasks.
- Prepare Baptismal Candidates & their families for Pentecost baptisms.

Suggestion Box: - No material.

Old Business:

Greeter/Security: Positive discussion of the work done by Wyatt Guy as greeter. Position has been funded by specific member donations solicited by Fr. Estes to fund a trial of this activity. **Vestry will consider if it wishes to continue this position beyond May 2024 at its May 20 Vestry Meeting.**

New Business:

Kim Slers approved to take vacation on May 13, 14, 15, 16, & 17.

Adjournment

Kale Stephenson moved adjournment, seconded by Judy Turner, and passed by unanimous vote of members present. Meeting adjourned.

April 2024 Notes & Changes Greater Than \$1,000

Balance Sheet:

1. Account #1110 SMB Checking Account down \$10,793.58 from March.
2. Account #1120 Stifel Investment down \$7,396.82 from March. Account #1130 Stifel Endowment down \$23,490.88. Account #1140 Stifel Bonds down \$471.95.
3. Account #2420 Payroll Taxes Withheld up \$2,864.59 due to there being no paychecks issued in March and two paychecks in April.
4. Account #3124 Memorial 400 down \$1,182.34. This is due to purchase of tables and chairs for Sunday School.

Income Statement:

1. Account #4110 Pledge Payments down \$13,080.
2. Account #4115 Unpledged Donations down \$2,001.
3. Account #4130 Easter/Lenten Income down \$1,854.
4. Account #6110 Church Building Repairs & Main down \$5,694.88. This expense account is negative because there was a repair item return in April. The return was more than the other repair expenses in April.
5. Account #6120 Grounds Maintenance down \$3,552.37.
6. Account #6410 Rector Salary up \$11,583.34. No paycheck in March and two in April.
7. Account #6420 Rector Housing up \$2,000. No paycheck in March and two in April.
8. Account #6460 Rector Health Insurance up \$1,583.34 No paycheck in March and two in April.
9. Account #6510 Lay Employee Wages up \$3,663.54. This corresponds with earlier note about payroll tax liability being up. Monthly paid employees did not receive March paycheck, as they were paid in twice in April.
10. Account #5710 Income and Distributions down \$3,998.91 and Account #5720 Change in Securities Value down \$56,989.08.

St. Philip's Episcopal Church
Balance Sheet
As of April 30, 2024

Apr 30, 24

ASSETS

Current Assets

Checking/Savings

1100 · Cash and Marketable Securities

1110 · SMB Checking Account 42,419.11

1120 · Stifel Investment Account 163,074.37

1130 · Stifel Endowment Account 708,050.72

1140 · Stifel Bonds Account 166,006.95

Total 1100 · Cash and Marketable Securities 1,079,551.15

Total Checking/Savings 1,079,551.15

Total Current Assets 1,079,551.15

Fixed Assets

1500 · Property, Building & Equipment

1510 · Land 24,000.00

1520 · Building 2,542,578.00

1530 · Furniture and Equipment 9,178.00

Total 1500 · Property, Building & Equipment 2,575,756.00

Total Fixed Assets 2,575,756.00

TOTAL ASSETS 3,655,307.15

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2200 · Prepaid Pledges 18,500.00

2400 · Payroll Liabilities

2420 · Payroll Taxes Withheld 3,651.67

2431 · FICA Liability 341.78

2432 · Medicare Liability 79.96

2450 · Other Withholdings

2452 · 403B Plan 200.00

Total 2450 · Other Withholdings 200.00

2400 · Payroll Liabilities - Other 621.74

Total 2400 · Payroll Liabilities 4,895.15

Total Other Current Liabilities 23,395.15

Total Current Liabilities 23,395.15

Total Liabilities 23,395.15

Equity

3001 · Unrestricted Net Assets (RE) 65,837.09

3100 · Unrestricted Net Assets

3110 · Undesignated Net Assets 40,113.92

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St. Philip's Episcopal Church
Balance Sheet
As of April 30, 2024

	Apr 30, 24
3120 · Designated Net Assets	
3121 · Discretionary 501	1,144.91
3123 · Building 301	3,201.12
3124 · Memorial 400	24,716.94
3125 · Service/Out 502	12,121.00
3126 · EYC 601/602	1,615.16
3127 · St. Cath 604	8,880.94
3128 · St. Vinc 605	6,444.86
3129 · Columbarium 701	10,238.09
3131 · St. Ann's 603	3,148.05
3132 · WOSP 606	4,220.17
3133 · Choir 607	1,226.62
3134 · UTO 802	15.00
Total 3120 · Designated Net Assets	<u>76,972.86</u>
3130 · Designated Quasi-Endowment	
3135 · Endowment 900	868,952.02
Total 3130 · Designated Quasi-Endowment	<u>868,952.02</u>
3140 · Fixed Operating Net Assets	2,569,856.00
Total 3100 · Unrestricted Net Assets	<u>3,555,894.80</u>
3200 · Temp. Restricted Net Assets	
3210 · Use-restricted Net Assets	
3211 · Continuing Education 201	775.00
3214 · Garden & Grounds 702	4,291.23
Total 3210 · Use-restricted Net Assets	<u>5,066.23</u>
Total 3200 · Temp. Restricted Net Assets	5,066.23
Net Income	5,113.88
Total Equity	<u>3,631,912.00</u>
TOTAL LIABILITIES & EQUITY	<u><u>3,655,307.15</u></u>

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St. Philip's Episcopal Church

Profit & Loss YTD Comparison

April 2024

	Apr 24	Jan - Apr 24
Ordinary Income/Expense		
Income		
4100 · Regular support for operations		
4110 · Pledge payments	13,805.00	57,335.00
4115 · Unpledged donations	1,811.00	8,236.00
4120 · Prepaid pledge income	2,312.50	9,260.00
4125 · Undesignated plate offerings	63.00	939.25
4130 · Easter/Lenten income	200.00	2,329.00
4145 · Flowers & Candle Income	0.00	230.00
4155 · Other Income	0.00	240.00
Total 4100 · Regular support for operations	18,191.50	78,561.25
4200 · Investments used for operations		
4210 · Interest from operating account	2.14	10.84
Total 4200 · Investments used for operations	2.14	10.84
Total Income	18,193.64	78,572.09
Gross Profit	18,193.64	78,572.09
Expense		
6000 · Facilities-Utilities		
6010 · Electric	491.00	2,502.41
6020 · Gas service	678.01	4,365.20
6030 · Water & Sewer	61.69	412.40
6040 · Telephone	98.91	484.55
6050 · Internet Service	143.36	676.80
Total 6000 · Facilities-Utilities	1,470.97	8,431.36
6100 · Facilities-Other		
6110 · Church Building Repairs & Main	-232.96	12,022.40
6120 · Grounds Maintenance	511.00	4,574.37
6130 · Custodial Supplies	0.00	19.17
6140 · Property Insurance	0.00	2,527.50
6150 · Security & Fire Protection	244.50	489.00
6160 · Contracted Janitorial Services	1,200.00	5,400.00
6170 · Piano & Organ Repairs & Main	0.00	372.65
6180 · Waste Disposal	209.75	849.74
6190 · Miscellaneous Facilities	7.81	322.72
Total 6100 · Facilities-Other	1,940.10	26,577.55
6200 · Worship		
6210 · Flower Expense	549.52	864.52
6220 · Music Expense	0.00	468.75
6230 · Altar Expense	61.35	125.98
Total 6200 · Worship	610.87	1,459.25
6300 · Administrative Expenses		
6310 · Office Supplies	15.94	163.97
6320 · Postage and Delivery	0.00	136.00
6345 · Copier maintenance	0.00	250.42
6350 · Software and Technology	0.00	330.00
6372 · Dues and Subscriptions	0.00	130.00
6380 · Christmas and Easter Literature	0.00	58.89
6381 · Bank Service Charges	14.00	14.00
Total 6300 · Administrative Expenses	29.94	1,083.28
6400 · Clergy Expenses		
6410 · Rector Salary	11,583.34	23,166.68
6420 · Rector Housing	2,000.00	4,000.00
6450 · Rector Pension	1,222.50	3,667.50
6460 · Rector Health Insurance	1,583.34	3,166.68
6490 · Workers Comp Insurance	0.00	640.00
6400 · Clergy Expenses - Other	0.00	0.00
Total 6400 · Clergy Expenses	16,389.18	34,640.86
6500 · Lay Employee Expenses		
6510 · Lay employee wages	5,512.29	14,241.58
6540 · Payroll Tax	421.74	1,089.64
6560 · Lay Employee Retirement Match	20.00	80.00
Total 6500 · Lay Employee Expenses	5,954.03	15,411.22

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St. Philip's Episcopal Church
Profit & Loss YTD Comparison
April 2024

	<u>Apr 24</u>	<u>Jan - Apr 24</u>
6600 · Program Expenses		
6610 · Kitchen & Reception	0.00	313.03
6620 · Tract Rack	0.00	60.00
6630 · Sunday School	0.00	509.64
Total 6600 · Program Expenses	0.00	882.67
6700 · Diocesan Assessment	1,789.71	7,158.84
Total Expense	28,184.80	95,645.03
Net Ordinary Income	-9,991.16	-17,072.94
Other Income/Expense		
Other Income		
5000 · Other Income-Non-Operating	0.00	100.00
5020 · Employees Purse and Gifts	0.00	85.00
5000 · Other Income-Non-Operating - Other	0.00	0.00
Total 5000 · Other Income-Non-Operating	0.00	185.00
5300 · Additions to capital funds		
5303 · Windows fund	0.00	0.00
Total 5300 · Additions to capital funds	0.00	0.00
5700 · Investment Gain/Loss		
5710 · Income and distributions	345.10	6,492.86
5720 · Change in securities value	-31,704.75	19,306.77
Total 5700 · Investment Gain/Loss	-31,359.65	25,799.63
Total Other Income	-31,359.65	25,984.63
Other Expense		
7000 · Other non-operating expense		
7029 · Special Event Expenses	313.00	647.81
7040 · Purse Expense	0.00	3,150.00
Total 7000 · Other non-operating expense	313.00	3,797.81
Total Other Expense	313.00	3,797.81
Net Other Income	-31,672.65	22,186.82
Net Income	-41,663.81	5,113.88

St. Philip's Episcopal Church

BALANCE SHEET

ASSETS

Current Assets

Checking/Savings

1100 · Cash and Marketable Securities

1110 · SMB Checking Account

1120 · Stifel Investment Account

1130 · Stifel Endowment Account

1140 · Stifel Bonds Account

Total 1100 · Cash and Marketable Securities

Total Checking/Savings

Total Current Assets

Fixed Assets

1500 · Property, Building & Equipment

1510 · Land

1520 · Building

1530 · Furniture and Equipment

Total 1500 · Property, Building & Equipment

Total Fixed Assets

TOTAL ASSETS

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2200 · Prepaid Pledges

2300 · Accrued Liabilities

2310 · Due to other organizations

Total 2300 · Accrued Liabilities

2400 · Payroll Liabilities

2431 FICA Liability

2432 Medicare Liability

2400 Payroll Liabilities - Other

2420 · Payroll Taxes Withheld

2452 · 403B Plan

Total 2400 · Payroll Liabilities

Total Other Current Liabilities

Total Current Liabilities

Total Liabilities

Equity

3001 · Unrestricted Net Assets (RE)

3100 · Unrestricted Net Assets

3110 · Undesignated Net Assets

3120 · Designated Net Assets

3121 · Discretionary 501

3123 · Building 301

3124 · Memorial 400

3125 · Service/Out 502

3126 · EYC 601/602

3127 · St. Cath 604

3128 · St. Vinc 605

3129 · Columbarium 701

3131 · St. Ann's 603

3132 · WOSP 606

3133 · Choir 607

3134 · UTO 802

Total 3120 · Designated Net Assets

3130 · Designated Quasi-Endowment

3135 · Endowment 900

Total 3130 · Designated Quasi-Endowment

3140 · Fixed Operating Net Assets

Total 3100 · Unrestricted Net Assets

3200 · Temp. Restricted Net Assets

3210 · Use-restricted Net Assets

3211 · Continuing Education 201

3214 · Garden 702

Total 3210 · Use-restricted Net Assets

Total 3200 · Temp. Restricted Net Assets

Net Income

Total Equity

TOTAL LIABILITIES & EQUITY

03.31.24

04.30.24

Difference

	03.31.24	04.30.24	Difference
Current Assets			
Checking/Savings			
1100 · Cash and Marketable Securities			
1110 · SMB Checking Account	53,212.69	42,419.11	22,251.98
1120 · Stifel Investment Account	170,471.19	163,074.37	(317.05)
1130 · Stifel Endowment Account	731,541.60	708,050.72	(19,432.75)
1140 · Stifel Bonds Account	166,478.90	166,006.95	453.11
Total 1100 · Cash and Marketable Securities	<u>1,121,704.38</u>	<u>1,079,551.15</u>	
Total Checking/Savings	<u>1,121,704.38</u>	<u>1,079,551.15</u>	
Total Current Assets	1,121,704.38	1,079,551.15	
Fixed Assets			
1500 · Property, Building & Equipment			
1510 · Land	24,000.00	24,000.00	-
1520 · Building	2,542,578.00	2,542,578.00	-
1530 · Furniture and Equipment	9,178.00	9,178.00	-
Total 1500 · Property, Building & Equipment	<u>2,575,756.00</u>	<u>2,575,756.00</u>	
Total Fixed Assets	<u>2,575,756.00</u>	<u>2,575,756.00</u>	
TOTAL ASSETS	<u>3,697,460.38</u>	<u>3,655,307.15</u>	(42,153.23)
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
2200 · Prepaid Pledges	20,812.50	18,500.00	(2,312.50)
2300 · Accrued Liabilities			
2310 · Due to other organizations			
Total 2300 · Accrued Liabilities			
2400 · Payroll Liabilities			
2431 FICA Liability	114.63	341.78	227.15
2432 Medicare Liability	26.81	79.96	53.15
2400 Payroll Liabilities - Other	321.44	621.74	300.30
2420 · Payroll Taxes Withheld	787.08	3,651.67	2,864.59
2452 · 403B Plan	180.00	200.00	20.00
Total 2400 · Payroll Liabilities	<u>1,429.96</u>	<u>4,895.15</u>	3,465.19
Total Other Current Liabilities	<u>22,242.46</u>	<u>23,395.15</u>	1,152.69
Total Current Liabilities	<u>22,242.46</u>	<u>23,395.15</u>	1,152.69
Total Liabilities	22,242.46	23,395.15	1,152.69
Equity			
3001 · Unrestricted Net Assets (RE)	65,837.09	65,837.09	-
3100 · Unrestricted Net Assets			
3110 · Undesignated Net Assets	40,113.92	40,113.92	-
3120 · Designated Net Assets			
3121 · Discretionary 501	1,115.91	1,144.91	29.00
3123 · Building 301	3,201.12	3,201.12	-
3124 · Memorial 400	25,899.28	24,716.94	(1,182.34)
3125 · Service/Out 502	12,599.27	12,121.00	(478.27)
3126 · EYC 601/602	1,615.16	1,615.16	-
3127 · St. Cath 604	8,880.94	8,880.94	-
3128 · St. Vinc 605	6,444.86	6,444.86	-
3129 · Columbarium 701	10,238.09	10,238.09	-
3131 · St. Ann's 603	3,163.55	3,148.05	(15.50)
3132 · WOSP 606	4,220.17	4,220.17	-
3133 · Choir 607	1,226.62	1,226.62	-
3134 · UTO 802	10.00	15.00	5.00
Total 3120 · Designated Net Assets	<u>78,614.97</u>	<u>76,972.86</u>	(1,642.11)
3130 · Designated Quasi-Endowment			
3135 · Endowment 900	868,952.02	868,952.02	-
Total 3130 · Designated Quasi-Endowment	<u>868,952.02</u>	<u>868,952.02</u>	
3140 · Fixed Operating Net Assets	2,569,856.00	2,569,856.00	-
Total 3100 · Unrestricted Net Assets	<u>3,557,536.91</u>	<u>3,555,894.80</u>	1,642.11
3200 · Temp. Restricted Net Assets			
3210 · Use-restricted Net Assets			
3211 · Continuing Education 201	775.00	775.00	-
3214 · Garden 702	4,291.23	4,291.23	-
Total 3210 · Use-restricted Net Assets	<u>5,066.23</u>	<u>5,066.23</u>	
Total 3200 · Temp. Restricted Net Assets	<u>5,066.23</u>	<u>5,066.23</u>	
Net Income	46,777.69	5,113.88	(41,663.81)
Total Equity	<u>3,675,217.92</u>	<u>3,631,912.00</u>	(43,305.92)
TOTAL LIABILITIES & EQUITY	<u>3,697,460.38</u>	<u>3,655,307.15</u>	(42,153.23)

St. Philip's Episcopal Church

BALANCE SHEET

ASSETS

Current Assets

Checking/Savings

1100 · Cash and Marketable Securities

1110 · SMB Checking Account

1120 · Stifel Investment Account

1130 · Stifel Endowment Account

1140 · Stifel Bonds Account

Total 1100 · Cash and Marketable Securities

Total Checking/Savings

from 01.31.24

from 01.31.24

from 01.31.24

from 01.31.24

Total Current Assets

Fixed Assets

1500 · Property, Building & Equipment

1510 · Land

1520 · Building

1530 · Furniture and Equipment

Total 1500 · Property, Building & Equipment

Total Fixed Assets

TOTAL ASSETS

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2200 · Prepaid Pledges

2300 · Accrued Liabilities

2310 · Due to other organizations

Total 2300 · Accrued Liabilities

2400 · Payroll Liabilities

2431 FICA Liability

2432 Medicare Liability

2400 Payroll Liabilities - Other

2420 · Payroll Taxes Withheld

2452 · 403B Plan

Total 2400 · Payroll Liabilities

Total Other Current Liabilities

Total Current Liabilities

Total Liabilities

Equity

3001 · Unrestricted Net Assets (RE)

3100 · Unrestricted Net Assets

3110 · Undesignated Net Assets

3120 · Designated Net Assets

3121 · Discretionary 501

3123 · Building 301

3124 · Memorial 400

3125 · Service/Out 502

3126 · EYC 601/602

3127 · St. Cath 604

3128 · St. Vinc 605

3129 · Columbarium 701

3131 · St. Ann's 603

3132 · WOSP 606

3133 · Choir 607

3134 · UTO 802

Total 3120 · Designated Net Assets

3130 · Designated Quasi-Endowment

3135 · Endowment 900

Total 3130 · Designated Quasi-Endowment

3140 · Fixed Operating Net Assets

Total 3100 · Unrestricted Net Assets

3200 · Temp. Restricted Net Assets

3210 · Use-restricted Net Assets

3211 · Continuing Education 201

3214 · Garden 702

Total 3210 · Use-restricted Net Assets

Total 3200 · Temp. Restricted Net Assets

Net Income

Total Equity

TOTAL LIABILITIES & EQUITY

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St. Philip's Church - Income & Expense Statement
 Ordinary Income/Expense

	Jan & Feb 24	Mar 24	Apr 24	TOTAL	April Over (Under) March
Income					
4100 - Regular support for operations					
4110 - Pledge payments	16,645.00	26,885.00	13,805.00	57,335.00	(13,080.00)
4115 - Unpledged donations	2,615.00	3,812.00	1,811.00	8,238.00	(2,001.00)
4120 - Prepaid pledge income	4,625.00	2,312.50	2,312.50	9,250.00	-
4125 - Undesignated plate offerings	186.00	690.25	63.00	939.25	(627.25)
4130 - Easter/Lenten Income	75.00	2,054.00	200.00	2,329.00	(1,854.00)
4135 - Christmas/Advent				0.00	-
4145 - Flowers & Candle Income		230.00		230.00	(230.00)
4155 - Other income	240.00			240.00	-
Total 4100 - Regular support for operations	24,386.00	35,983.75	18,191.50	78,561.25	
4200 - Investments used for operations					
4210 - Interest from operating account	5.97	2.73	2.14	10.84	(0.59)
4220 - Transfer from Investments					-
Total 4200 - Investments used for operations	5.97	2.73	2.14	10.84	(0.59)
Total Income	24,391.97	35,986.48	18,193.64	78,572.09	(17,792.84)
Gross Profit	24,391.97	35,986.48	18,193.64	78,572.09	(17,792.84)
Expense					
6000 - Facilities-Utilities					
6010 - Electric	1,282.65	728.76	491.00	2,502.41	(237.76)
6020 - Gas service	2,450.94	1,226.25	678.01	4,355.20	(548.24)
6030 - Water & Sewer	203.76	146.95	61.69	412.40	(85.26)
6040 - Telephone	290.73	98.91	96.91	486.55	-
6050 - Internet Service	410.08	123.36	143.36	676.80	20.00
Total 6000 - Facilities-Utilities	4,638.16	2,322.23	1,470.97	8,431.36	(851.26)
6100 - Facilities-Other					
6110 - Church Building Repairs & Main	6,793.44	5,461.92	(232.96)	12,022.40	(5,694.88)
6120 - Grounds Maintenance		4,063.37	511.00	4,574.37	(3,552.37)
6130 - Custodial Supplies	19.17			19.17	-
6140 - Property Insurance	2,527.50			2,527.50	-
6150 - Security & Fire Protection	244.50		244.50	489.00	244.50
6160 - Contracted Janitorial Services	3,000.00	1,200.00	1,200.00	5,400.00	-
6100 - Piano & Organ Repairs & Main	372.65			372.65	-
6180 - Waste Disposal	429.30	210.69	209.75	849.74	(0.94)
6190 - Miscellaneous Facilities	314.91		7.81	322.72	7.81
Total 6100 - Facilities-Other	13,701.47	10,935.98	1,940.10	26,577.55	(8,995.88)
6200 - Worship					
6210 - Flower Expense	315.00		549.52	864.52	549.52
6220 - Music Expense	150.00	318.75		468.75	(318.75)
6230 - Altar Expense		64.63	61.35	125.98	(3.28)
Total 6200 - Worship	465.00	383.38	610.87	1,459.25	227.49
6300 - Administrative Expenses					
6310 - Office Supplies	16.63	131.40	15.94	163.97	(115.46)
6320 - Postage and Delivery		136.00		136.00	(136.00)
6340 - Printing and Reproduction				0.00	-
6345 - Copier maintenance	162.39	88.03		250.42	(88.03)
6350 - Software and Technology	310.00	20.00		330.00	(20.00)
6370 - Conventions & Conferences				0.00	-
6372 - Dues and Subscriptions		130.00		130.00	(130.00)
6380 - Christmas and Easter Literature	58.89			58.89	-
6381 - Bank Service Charges			14.00	14.00	14.00

Jan & Feb 24 Mar 24 Apr 24 TOTAL April Over (Under) March

St. Philip's Church - Income & Expense Statement





6382 · Professional Fees				0.00	-
6390 · Miscellaneous Administrative				0.00	-
Total 6300 · Administrative Expenses	547.91	505.43	29.94	1,083.28	(475.49)
6400 · Clergy Expenses					
6410 · Rector Salary	11,583.34		11,583.34	23,166.68	11,583.34
6420 · Rector Housing	2,000.00		2,000.00	4,000.00	2,000.00
6430 · Business & Travel					-
6440 · Rector Expenses					-
6450 · Rector Pension	1,222.50	1,222.50	1,222.50	3,667.50	-
6460 · Rector Health Insurance	1,583.34		1,583.34	3,166.68	1,583.34
6470 · Continuing Education					-
6480 · Salary Supply					-
6490 · Workers Comp Insurance		640.00		640.00	(640.00)
6400 · Clergy Expenses - Other					-
Total 6400 · Clergy Expenses	16,389.18	1,862.50	16,389.18	34,640.86	14,526.68
6500 · Lay Employee Expenses					
6510 · Lay employee wages	6,880.54	1,848.75	5,512.29	14,241.58	3,663.54
6540 · Payroll Tax	526.46	141.44	421.74	1,089.64	280.30
6560 · Lay Employee Retirement Match	40.00	20.00	20.00	80.00	-
Total 6500 · Lay Employee Expenses	7,447.00	2,010.19	5,954.03	15,411.22	3,943.84
6600 · Program Expenses					
6610 · Kitchen & Reception	289.48	23.55		313.03	(23.55)
6620 · Tract Rack		60.00		60.00	(60.00)
6630 · Sunday School	319.74	189.90		509.64	(189.90)
Total 6600 · Program Expenses	609.22	273.45	0.00	882.67	(273.45)
6700 · Diocesan Assessment	3,579.42	1,789.71	1,789.71	7,158.84	-
Total Expense	47,377.36	20,082.87	28,184.80	95,645.03	8,101.93
Net Ordinary Income	(22,985.39)	15,903.61	(9,991.10)	(17,072.84)	(25,894.77)
Other Income/Expense					
Other Income					
5000 · Other Income-Non-Operating					-
5020 · Employees Purse and Gifts	100.00			100.00	-
5100 · Bishop's Discretionary Fund					-
5000 · Other Income-Non-Operating - Other	85.00			85.00	-
Total 5000 · Other Income-Non-Operating	185.00	0.00		185.00	
5029 · Special Event Net Income					-
5030 · Special Event					-
Total 5029 · Special Event Net Income					
5400 · Additions to Investment funds					-
5410 · Memorial donations					-
Total 5400 · Additions to Investment funds					
5500 · Funds for parish-based outreach					-
5501 · Discretionary fund					-
5502 · Service/outreach fund					-
5503 · Episcopal Relief & Development					-
5504 · United Thank Offering					-
Total 5500 · Funds for parish-based outreach					
5600 · Funds for organizations					-
5603 · St. Ann's					-
5604 · St. Catherine's					-

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St. Phillip's Church - Income & Expense Statement	Jan & Feb 24	Mar 24	Apr 24	TOTAL	April Over (Under) March
5606 · Women of St. Phillip's					-
Total 5600 · Funds for organizations					-
5700 · Investment Gain/Loss					-
5710 · Income and distributions	1,803.75	4,344.01	346.10	6,492.86	(3,998.91)
5720 · Change in securities value	25,727.19	25,284.33	(31,704.75)	19,306.77	(56,989.08)
Total 5700 · Investment Gain/Loss	27,530.94	29,628.34	(31,358.65)	25,799.63	(60,987.99)
Total Other Income	27,715.94	29,828.34	(31,359.65)	25,984.63	(60,987.99)
Other Expense					
7000 · Other non-operating expense					-
7001 · Misc. Non-operating Expense					-
7029 · Special Event Expenses	334.81		313.00	647.81	313.00
7040 · Purse Expense	3,150.00			3,150.00	-
7050 · Gift Expense					-
Total 7000 · Other non-operating expense	3,484.81		313.00	3,797.81	313.00
7500 · Outreach					-
7502 · Service & Outreach Expense					-
Total 7500 · Outreach					-
7603 · St. Ann's Expense					-
7604 · St. Catherine's Expense					-
7605 · St. Vincents expense					-
7606 · Women of St. Phillip's					-
7701 · Columbarium expense					-
7702 · Garden fund expense					-
9001 · Transfer to operating funds					-
Total Other Expense	3,484.81		313.00	3,797.81	313.00
Net Other Income	24,231.13	29,628.34	(31,672.65)	22,186.82	(61,300.99)
Net Income	1,245.74	45,531.95	(41,663.81)	5,113.85	(87,195.76)

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JUNE 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
MAY 26	MAY 27	MAY 28	MAY 29	MAY 30	MAY 31	JUNE 1
TRINITY SUNDAY 9:00AM Adult Forum 10:00AM Sunday School 10:00AM HE – Rite II	MEMORIAL DAY Parish Office Closed 	6:30PM Choir Practice	5:30PM HE w/unction			9AM – NOON Garden & Grounds
2	3	4	5	6	7	8
Proper 4 9:00AM Adult Forum 10:00AM HE – Rite II Fr. Ted and Mindy's last Sunday						10AM – 2PM Maker's Market
9	10	11	12	13	14	15
Proper 5 10:00AM HE – Rite II After Service Outreach Mtg						
16	17	18	19	20	21	22
Proper 6 10:00AM HE – Rite II 	6PM vestry		Newsletter Deadline	6PM Serving Dinner at Watered Gardens		
23	24	25	26	27	28	29
Proper 7 10:00AM HE – Rite II						
30	JULY 1	JULY 2	JULY 3	JULY 4	JULY 5	JULY 6
Proper 8 10:00AM HE – Rite II				 Parish Office Closed		



Summary of Time, Funds, Donations, etc. for Rusimbanas the past five months (December 12, 2023 – May 3, 2024) by the People of St Philip's Episcopal Church Joplin, MO

Hours: 169 total (for all volunteers)

- House Set Up: Selected Items from Storage, taken to house, beds put together and made, kitchen set up, etc. (9 volunteers – total of 20 hours)
- Airport Arrival/Welcome Meal: Team at airport & to house (7 volunteers – 10 hours)
- Assistance with using household items such as washer & dryer, vacuum cleaner, stove/oven, toaster, microwave and instruction on cooking foods, cleaning and reorganizing kitchen (5 volunteers total of 30 hours)
- Transportation/Shopping, etc.: Took family to Wal Mart several times after arrival to purchase coats, shoes & underwear (9 hours - 3 volunteers)
- Babysitting & Assisting during their illnesses: 10 hours (me)
- Transportation: To & from stores, to and from Church (Sunday weekly & special events): (50 hours - 6 volunteers)
- Weekly check in visits on family & text communications with Freddy to provide assistance & support: 40 hours (me)

Funds Spent (amounts actual): \$1,450.00 total

- Clothing (shoes, boots, coats, underwear & socks, etc.) (\$250)
- Foods: Purchased foods and delivered them the first few weeks and also during & after the mom's hospital visit (estimate \$400)
- Cleaning Products & Toiletries: Two deliveries of laundry soap, toilet paper & paper towels, toilet cleaner, etc. & toiletries (estimate \$150)
- Housewares: Kitchen tools & small appliances (\$100)
- Six laundry baskets, six clothes hampers, and five rollie bins with drawers for children's clothes (\$200)
- Household items Purchased: New vacuum (\$100.00), new TV (\$250.00)

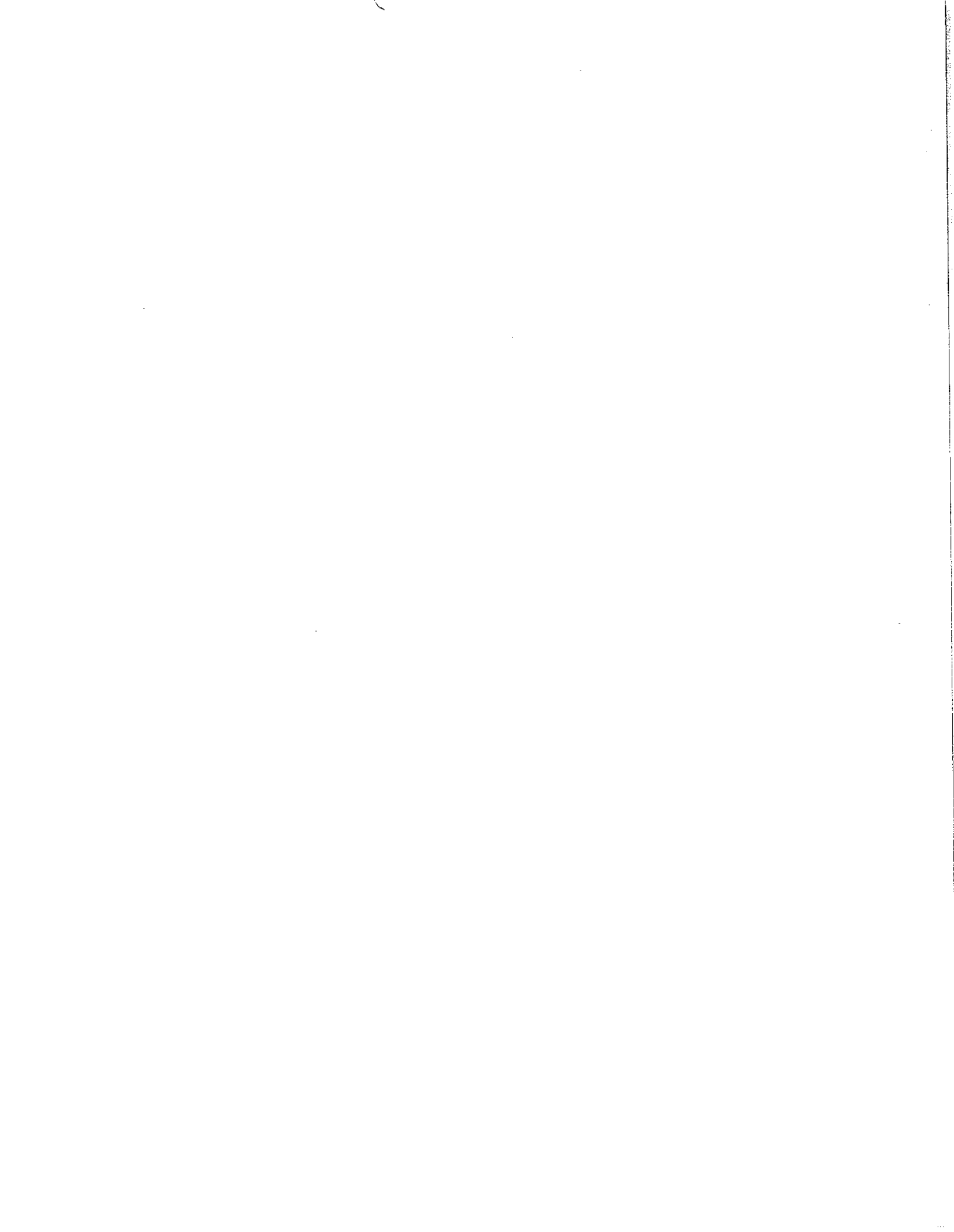
Donated Items (estimated worth): \$2,080.00

- Items Donated: Clothing, household items (area rug, décor, children's toys & books), appliances (washer & dryer, microwave) (\$500)
- Furniture: TV center, large dresser for parents, hutch, end tables, lamps, replacement dining table & 6 chairs (\$1,000)
- Lawn Mower, gas can & lawn chairs (\$200)
- Christmas baskets & presents (\$350)
- Easter baskets (filled) (\$30)

Summary of Hours Donated: 169 hours

Summary of Purchased (actual) & Donated Items (estimated): \$3,530.00

Submitted by Rev. Carol Peterson, Deacon & Outreach Coordinator St Philip's Episcopal Church, 706 S. Byers St. Joplin, MO on May 3, 2024



2024 May Rector Report

As our time of joint ministry comes to a close, we have much for which to give thanks.

- Pentecost 2024 was a glorious celebration
 - 9 Baptisms, 1 adult & 8 children
 - 98 people in attendance
 - A glorious parish Pentecost celebration hosted by our Outreach Team
 - Signs were posted inviting our neighbors to the event
 - Swanky Frank Hot Dog Truck provided food
 - Ice Cream Truck provided treats
 - A Bounce House for kids was a big hit
 - Bill Braun & Gary Ames provided live music
 - Fr. Ted led the kids in Water Balloon games
 - Volunteers put up tents, set up the event, and cleared it all away
 - As Harvey Hutchison said, "Everything at this event is First Class"
- During our time we have shared new services with our community
 - Blue Christmas
 - Annunciation with collection of diapers & formula for the needy
 - Prayer Vigil for Gun Violence Prevention
 - Special Stations of the Cross - Contemporary & Traditional - with media inviting the public
- Stewardship for 2024 hit pledges of \$200,101
- Average Sunday Attendance is currently at 86
- Music program continues to provide quality music
- Christian Education is growing
- Vestry is contacting members to become involved in ministry teams
- Outreach team is consistently caring for people in our community
 - Monthly Watered Gardens meal
 - Care Bags for those in need
 - Caring for refugees
- WOSP is continuing its many projects
 - Currently collecting backpacks and funding for school supplies
 - Blanket Brigade
- Building, Garden, & Grounds continue to improve.
 - Parish Close Columbarium should be reinstalled before August
- Search Committee is working hard & there is already some interest

Continuing tasks for Vestry

- Trust God to lead you in this new season. Pray regularly and deeply.
- Vestry to lead by example in prayer, service, and leadership
- Maintain good communication, both listening and sharing information
- Focus on How God's Mission Unites Us as a Community
- Do not let negativity derail the good work

